



Designated Builder / Homeowner

Design Review Request Application

Name: _____ Acct #: _____ Date: _____

Address: _____ Daytime Phone: _____

Requesting Approval of: _____

Work to be completed by (Contractor): _____

Type of Material (Attach Samples/Pictures/ Brochures): _____

Color to be used (Attach Samples/ Pictures/ Brochures): _____

I understand that:

- All exterior installations, landscaping, construction, or painting must be reviewed by the Review Committee PRIOR to the work being started.
- Any requests made must be accompanied by a reasonable drawing or sketch of the proposed changes with appropriate decisions.
- Any building permits required by the City of Surprise must be accompanied by this Request Application.
- Approval of the Review Committee is for only this request and must be completed within 6 months of submittal.



(Initial) Any changes DO NOT authorize the homeowner to park in the yard which includes any area in front of the gate.

SUBMITTAL MUST INCLUDE A PLOT PLAN INDICATING THE LOCATION OF THE REQUEST AND INCLUDE ALL APPLICABLE MEASUREMENTS AND DIMENSIONS.

INCOMPLETE SUBMITTALS WILL BE DENIED.

I agree to comply with all applicable city and state laws, and to obtain all necessary permits. I also agree not to begin work until I have been notified in writing of the Design Review Committee's decision and to maintain all improvements to their original condition. All work will be completed within 6 months from the day of approval. Any exceptions would need to be approved by the Design Review Committee.

Return this request and all documents to: Info@KestrelPropertyManagement.com

Owner's Signature _____ Date: _____

OFFICE USE

☐ Approved

☐ Conditionally Approved

☐ Denied

Comments/Notes:

Committee Member Signature / Date: